

Once you have logged into your account select the "Transfer" Option at the bottom of the screen







Select the "Make Transfer" widget





Select the "Select a suffix" option under Transfer From



NEXT





Select which suffix you would like the funds to come out of







Deposit

Menu



Select the "Select a suffix" option under the Tranfer To section



NEXT





Select the suffix you would like the funds to be transferred to

1:37 -7	📶 5G 🔲
< Transfer To Account	Cancel
ACCT • • • 2857 FLOPPY L. MOUSE	
1 - REG SHARE Max Transfer Amount: \$10,000.00	
2 - ALLIANCE CHCKING Max Transfer Amount: \$10,000.00	
20 - VISA ADVAN Loan Balance: \$0.00 Scheduled Amount: \$0.00	
Other	
OT - Other	





Select the "Scheduled Amount" option under Transfer Amount

1:37 - 7		11 5G 🔲
<	Make Transfer	Cancel
Transfer From		
1 - REG SHARE Available: \$25.00	E	>
Transfer To		
20 - VISA ADVA Loan Balance: \$0.0 Scheduled Amoun	AN 00 t: \$0.00	>
Transfer Amount		
Scheduled Amou	nt: \$0.00	>

NEXT





Select from the options seen below, however, to transfer a specific amount select "Specify Amount"





Select when you would like the transfer completed (to set up a re-occurring transfer select "Scheduled"

1:37 🛷		11 5G 🗔		
<	Transfer Options	Cancel		
When				
Right Now		\checkmark		
Scheduled				
Descriptions				
From Account D	Description (Optional)			
To Account Des	cription (Optional)			
Use same description for both?				
NEXT				

0

Deposit

...

Menu

-

Transfer

h.l.l

Summary



Select the transfer date for re-occurring transfers to start

1:3	7 🔊				.11 5G	;
<		Transfer Date				
	April 2022 May				May	
Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Transfer Date

DONE





Select the Transfer Frequency from the list of options

1:38 🗗	11 5G 🗖
< Transfer Frequency	Cancel
One time	\checkmark
Weekly	
Bi-weekly	
Bi-weekly, skip first	
Bi-weekly, skip last	
Semi-monthly	
Monthly	
Quarterly	
Semi-annually	
Last day of month	
Last day of quarter	
Last day of June and December	
Last day of year	
Yearly	





Review your Transfer Options and select "NEXT" that the bottom of the screen

1:38 🛷			📲 5G 💭	
<	Transfei	Options	Cancel	
When				
Right Now				
Scheduled			\checkmark	
Scheduled D 4/25/22	ate		>	
Scheduled Fr Monthly	requency		>	
Descriptions				
From Account	Description (Optional)		
To Account De	scription (Op	tional)		
Use same des	cription for	both?		
NEXT				
Summary	Transfer	Deposit	Menu	



Review your transfer (and frequency if applicable) one final time and select "SUBMIT"

1:38 🛷			📶 5G 🚍	
<	Transfer Rev	iew	Cancel	
Transfer Informa	ation			
Transfer From •				
1 - REG SHAR	E			
Transfer To 🔸				
20 - VISA AD	/AN			
Amount \$25.00				
When 4/25/22				
How often Monthly				
SUBMIT				
Summary	Transfer I	Deposit	●●● Menu	